



EUROPEAN COMMISSION  
RESEARCH DIRECTORATE-GENERAL

Directorate C - European Research Area: Knowledge-based economy  
Private investment and technology platforms  
Head of Unit

Brussels, **20 DEC. 2007**  
RTD/C2/DD/fi D(2007) 567075

Gert Balling  
The National Network for Technology  
Transfer  
The Technical University of Denmark  
Anker Engelundsvej 1, Bygning 101A  
2800 Kgs. Lyngby, Denmark

**Subject: Appointment letter for the expert group – "Knowledge transfer metrics" -  
CT- EX2006C129750**

Dear M. Balling,

Please find enclosed two copies of the appointment letter for your participation as an independent expert in the group of experts "Knowledge transfer metrics", which have been signed by the Director, Mr. I. Saragossi (DG RTD, Dir. C) on behalf of the European Commission.

Please carefully read the **appointment letter and all related annexes** and note that the **specificities of the " Knowledge transfer metrics " group of experts are detailed in Annex VI.**

**The Annex VI provisions govern in particular the definition of the conflict of interest applicable to the " Knowledge transfer metrics " group of experts, the tasks to be carried out by the group of experts collectively and specific tasks to be carried out by each independent expert, and the place where the aforementioned tasks can be performed.**

Would you please return **as soon as possible, but at latest by 31 December 2007**, one copy of the contract, duly signed and dated, to:

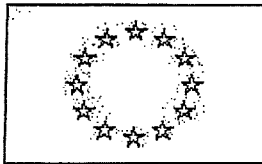
European Commission – DG Research  
F.A.O. Mr Denis DAMBOIS  
SDME 9/47  
B-1049 BRUSSELS  
Belgium

Please do not hesitate to contact M. Denis Dambois (tel: 32-2-295.84.24, [denis.dambois@ec.europa.eu](mailto:denis.dambois@ec.europa.eu)), if you have any questions.

I am looking forward to working with you.  
Yours sincerely,

  
**Tit Jürimäe**

Enclosure: 2 copies of Appointment letter with Annexes I-VI



EUROPEAN COMMISSION  
Directorate C - European Research Area  
Knowledge-based Economy

Brussels, 20/12/2007

RTD C.2/2007/D/567075

Gert Vilhelm Balling  
secretary general  
Ved Lindevangen 32, 2, th  
2000 Frederiksberg  
Denmark

APPOINTMENT LETTER  
CT-EX2006C129750-101

**Subject: Capacities : support for the coherent development of Research Policies - Expert Group - Knowledge Transfer Metrics**

Dear Dr. Balling

Thank you for agreeing to assist the Commission as an independent expert in participating in the group of experts set up to advise on the design and implementation of Community research policy by participating to the Expert group "KT Metrics" under the specific programme above mentioned of the Seventh Framework Programme of the European Community for research, technological development and demonstration activities<sup>1</sup>.

The description of your work as an independent expert is specified in Annex I of this *appointment letter*.

Upon your signature this *appointment letter* will constitute an agreement between you and the European Community, represented by the European Commission, to contribute to advice on the design and implementation of Community research policy.

**The terms and conditions set out in the annexes to this *appointment letter* form an integral part of this *appointment letter*.**

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1 OJ L412 of 30.12.2006, p1.

## **SPECIFIC CONDITIONS**

### **Duration of the agreement**

This agreement enters into force on the date of the last signature of this letter. One original copy of the signed letter, including the duly completed and signed *Financial Identification form and Legal entities form for individuals* (Annex IV) should reach the Commission before 31/12/2007.

The agreement shall be completed on the date of acceptance of the report(s)/deliverable(s).

### **Arrangements for the tasks to be carried out**

You are invited to perform your tasks on Commission premises, remotely at home, at other place of work or at any other place indicated in Annex VI or agreed by the Commission during the execution of the contract, between the dates of the last signature of this appointment letter and 15/11/2008, for a total number of days not exceeding 45 days.

The point of origin for the travel under this agreement is the place of residence as indicated above in the mailing address, or any other point of origin provided a prior written consent obtained from the Commission during the execution of the tasks.

### **Applicable law and competent court**

This *appointment letter* shall be governed by the terms of this *appointment letter*, the *Community* acts related to FP7, the Financial Regulation applicable to the general budget and its implementing rules and other *Community* law and, on a subsidiary basis, by the law of *Belgium*.

Furthermore, the *expert* is aware and agrees that the Commission may take a decision to impose pecuniary obligations, which shall be enforceable in accordance with Article 256 of the Treaty establishing the *European Community* and Articles 164 and 192 of the Treaty establishing the *European Atomic Energy Community*.

Notwithstanding the Commission's right to directly adopt the recovery decisions referred to in the previous paragraph, the Court of First Instance or on appeal the Court of Justice of the European Communities, shall have sole jurisdiction to hear any dispute between the *Community* and any *expert* concerning the interpretation, application or validity of this *appointment letter* and the validity of the decision mentioned in the second paragraph.

The address and contact details for any correspondence regarding this appointment are<sup>2</sup>:

Mr Denis Dambois  
European Commission  
DG RTD SDME 9/47  
1049 Brussels  
Denis.Dambois@ec.europa.eu  
+32-2-2958424

For any communication or request relating to your personal data, please contact the Controller responsible for these questions: Head of Unit *RTD.C.2.*, *Mr Tiit Jürimäe* through the person mentioned above.

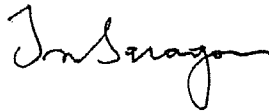
The address and contact details for obtaining reimbursement regarding this appointment are:

Mrs Fabienne Lermusieaux  
European Commission  
DG RTD SDME 9/42  
1049 Brussels  
Fabienne.Lermusieaux@ec.europa.eu  
+32-2-2964937

**Done in two originals**

**For the Commission**

*Signature*<sup>3</sup>: ISI SARAGOSSI



20.12.2007

Brussels, date

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- 2 For deliveries by hand or by representatives (including by private courier), the delivery should be to the following address, and labelled as follows:  
For Brussels: European Commission, Rue du Bourget, 1, B-1140-Brussels  
For Luxembourg: European Commission, 10 rue Robert Stumper, L-2557 Luxembourg
  - 3 The Commission may put in place an electronic signature system, which would be applicable to the signature of this letter and its annexes.

**For the Expert**

- I undertake to abide by the *Code of conduct for independent experts acting as a member of an independent experts' group* covered in Annex II (*Code of conduct*).
- I undertake to inform the Commission immediately if I discover any conflict of interest, potential or disqualifying with any task that I am asked to carry out or which is the subject of discussion in any experts' group meeting in which I participate (*Declaration of no conflict of interest*).

Please tick as appropriate

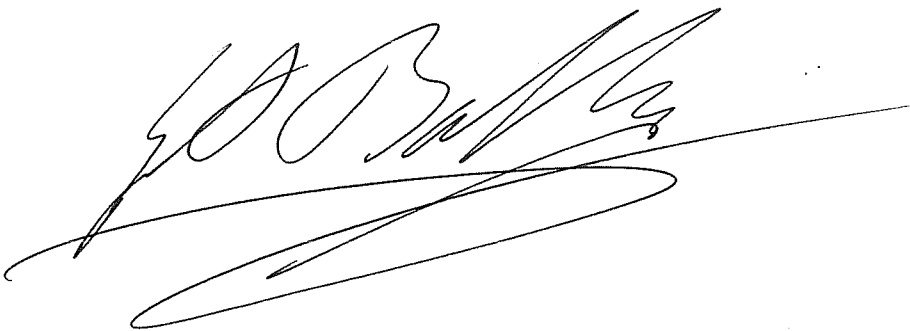
In particular, I declare that my participation in the tasks that I have to carry out could create a conflict of interest (please indicate whether this would be a "disqualifying" or "potential" conflict of interest; see Annex I for explanation):

<i>Short title</i>	<i>Title</i>	<i>Area</i>	<i>disqualifying (D) or potential (P)</i>
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- I undertake not to reveal any detail of the work carried out by the experts' group, including the process and outcome without the express written approval of the Commission. In case of tasks carried out outside Commission controlled premises, I understand that I will be held personally responsible for maintaining the confidentiality of any documents or electronic files sent and for returning, erasing or destroying all confidential documents or files upon completing the tasks, unless otherwise instructed (*Declaration of confidentiality*).

**For acceptance:**

Signature<sup>4</sup>: Gert Vilhelm Balling



Place, Date :

21/12-07

<sup>4</sup> The Commission may put in place an electronic signature system, which would be applicable to the signature of this letter and its annexes.